



# Saint Francis School

16, Mnajjar Street, B'Kara BKR 2163

Tel No. 21442205

Fax No. 21489320

School website: [stfrancisschoolbkara.com](http://stfrancisschoolbkara.com)

28<sup>th</sup> September, 2018

Dear Parents & Children,



This is our first official circular for scholastic Year 2018 / 2019. We hope that all students are looking forward to a great scholastic year.

We would like to welcome the following new members of staff:

Ms Lorraine Vella	-	Assistant Head for Kindergarten classes
Ms Anna Labadie	-	Supply Teacher
Mr Joel Cassar	-	Teacher
Ms Julie Zahra	-	Music/ICT/Drama
Ms Kimberley Aquilina	-	Kindergarten Assistant
Ms Maria Pompei Vella	-	Kindergarten Assistant
Ms Suzanne Cutajar	-	Learning Support Assistant
Ms Marion Vella	-	Learning Support Assistant
Ms Michelle Camilleri Gauci	-	Learning Support Assistant
Ms Kathleen Cauchi	-	Learning Support Assistant
Ms Yanica Debono	-	Learning Support Assistant
Ms Giorgiana Mallia	-	Learning Support Assistant

## General Information:

**School Website:** [stfrancisschoolbkara.com](http://stfrancisschoolbkara.com)

During the summer holidays, we have updated our school website. In this website, you will be able to find all the information regarding our school. Circulars can be downloaded from the site and an absentee form needs to be downloaded and filled in, when children are absent from school. There is also a link where you can access our school calendar. Kindly go through the school policies & sign the form overleaf.

**Admission Time:** Please note that assembly starts at **7.45 a.m.** so children have to be at least 5 minutes before. We will daily take note of the children who arrive late, and those who repeatedly do so, will be made to miss their first lesson. Also, please note that in the morning **ALL students** are to enter from Brared Street **ONLY**. During dismissal students are to leave school from Brared street **ONLY**.

**Dismissal Time** We would like to remind you that Brared Street will be closed for traffic between 1.15 p.m. and 1.30 p.m. **Only van drivers will be allowed to go through during that period.** Those parents who come for their children with their own transport are to park and wait near the school barriers at 1.30 p.m. No late comers please.

**School Uniform:** May we remind you that the uniform consists of brown shoes and beige socks with the regular uniform. White socks and completely white gym shoes should be worn with the P.E. kit on the day they have PE lessons. The P.E. cap will be used for all school outings. The navy blue fleecy jacket should be worn with the winter PE kit. The blazer will be worn with the regular uniform only and is compulsory as from December. The fleecy jacket is compulsory from years 1 to 6. If the weather is cold, students may wear the **blue school cardigan** on top of their summer uniform.

**These are the timetables for P.E. lessons.**

	P.E.
KG1	Friday
KG2	Friday
Year 1	Monday & Friday
Year 2	Tuesday & Thursday
Year 3	Wednesday & Friday
Year 4	Monday & Wednesday
Year 5	Tuesday & Thursday
Year 6.1	Monday & Wednesday
Year 6.2	Tuesday & Thursday

**Healthy Food:** It is the school policy to encourage healthy eating habits. This means that parents are to provide healthy food for their children's lunches, eg. sandwiches, fruit, vegetables etc. and plenty of water. No sweets, sponges or salty snacks are to be given to the students. On birthdays and other celebrations, it is best to provide muffins or cakes that are **PLAIN that means no cream/Nutella/icing etc.**

**Heavy Bags:** Kindly ensure that your child follows the class timetable and that **no extra things** are in the school bag.

**Parents' Meetings;** We will be having Parents' Meetings during the first term. Please take note of the date and time. Your attendance is highly recommended.

Wednesday 26 <sup>th</sup> September, 2018	8.30 a.m. - 9.30 a.m.	KG1 KG2 Year 1.1 Ms Anna Labadie Year 1.2 Ms Lydia Grech
Monday 8 <sup>th</sup> October, 2018	8.00 a.m. - 10.00 a.m.	Year 4.1 Ms Josette Gonzi Year 4.2 Ms Rita Grech Talk from Avantis for Year 4 parents
Tuesday 9 <sup>th</sup> October, 2018	8.00 a.m. - 9.30 a.m.  10.30 a.m. - 11.30 a.m.	Year 5.1 Ms Natalia Grixti Year 5.2 Ms Charmaine Portelli Year 2.1 Ms Stephanie Camilleri Year 2.2 Ms Suzanne Caruana
Thursday 11 <sup>th</sup> Oct, 2018	9.15 a.m. - 10.15 a.m.	Year 6.1 Ms Madeline George Year 6.2 Ms Marisa Zerafa

Friday 19 <sup>th</sup> Oct, 2018	8.30 a.m. – 9.30 a.m. 9.30 a.m. – 10.30 a.m.  10.30 a.m. – 11.30 a.m.	Year 3 Sedqa meeting for parents Parental meeting for <u>ALL</u> parents re Formative Assessments Year 3.1 Ms Rachel Bugeja Year 3.2 Ms Joel Cassar Class Parental Meeting
Friday 19 <sup>th</sup> Oct, 2018	9.30 a.m. – 10.30 a.m.	Parental meeting for all parents re Formative Assessments

Hereunder please find list of activities for the month of September and October:

### September 2018

25<sup>th</sup> Sept Parents' Meeting with Class Teachers/LSAs for Statemented Students

26<sup>th</sup> Sept First Day of School for all students.  
School hours are from 7:45 am - 11:30 am  
Programme for KG1 and Year 1 students and Parents may be found on the school website or in the circular already sent to parents concerned.

26<sup>th</sup> Sept First Day of School Year 4, 5 & 6 students.  
School hours are from 7:45 am - 1:30 pm

28<sup>th</sup> Sept Last PTA Committee meeting for scholastic Year 2017 / 2018.

### October 2018

1st - 12<sup>th</sup> Oct Animal Awareness Week

1<sup>st</sup> Oct Start of P.E. / Music / ICT/ PSCD / Science and Library lessons.

3<sup>rd</sup> Oct Confessions for all

4<sup>th</sup> Oct St Francis Feast - Mass for all at 8:30 am at Madre Margherita Hall. Parents are invited.

5<sup>th</sup> Oct Adorations in Chapel being first Friday of the month.

8<sup>th</sup> Oct 8:00 a.m. Parental Meeting for parents of Year 4 students followed by a talk by Avantis re tablets.

IEP meetings for Statemented Students. Those concerned have already been informed.

First session of Sedqa programme for students of Year 3.

9<sup>th</sup> Oct 8:00 a.m. Parental Meeting for parents of Year 5 students.

10:30 a.m. Parental Meeting for parents of Year 2 students.

10<sup>th</sup> Oct Confessions for Year 6 students

Ekoskola Award Ceremony.

11<sup>th</sup> Oct Missio mascot will be visiting all classes to raise awareness re fund raising activities for Missions.

12.00p.m. Parental Meeting for parents of Year 6 students.

12<sup>th</sup> Oct Mass for Year 6 students

Ekoskola Elections for students in Years 1 to 6.

- Welcome Mass and PTA Annual General Meeting followed by refreshments organized by PTA at 6.30 p.m.
- 15<sup>th</sup> - 19<sup>th</sup> Missions Week
- 15<sup>th</sup> Oct IEP meetings for Statemented Students. Those concerned have already been informed.
- 17<sup>th</sup> Oct Session 2 of Sedqa Programme for Year 3 students.  
Confessions for Year 5 students  
Ekoskola first committee meeting during break.
- 19<sup>th</sup> Oct Mass for Year 5 students  
Sedqa parental meeting, Formative Assessment meeting followed by Parental meeting for Year 3 students at 8.30 a.m.  
Parental meeting for all students' parents re Formative Assessments at 9.30 a.m.
- 22<sup>nd</sup> Oct IEP meetings for Statemented Students. Those concerned have already been informed.
- 24<sup>th</sup> Oct Third session of Sedqa programme for students of Year 3.  
Confessions for Year 4 students  
Year 5 will be having their fieldwork at Marsaxlokk. Students are to bring €3 for transport.
- 25<sup>th</sup> Oct Mass for Year 4 students  
Year 6 will be having their MATHs trail at the airport. Students are to bring €3 for transport.
- 26<sup>th</sup> Oct Pink October Activity for Staff. Staff will wear something in pink and donate money towards Cancer research.  
Staff Meeting & SDP Day. **(Students do not have school)**
- 29<sup>th</sup> Oct IEP meetings for Statemented Students. Those concerned have already been informed.
- 31<sup>st</sup> Oct Malta Textile Collection - refer to poster attached

## **IMPORTANT DATES**

### **November/December 2018**

- 1<sup>st</sup> - 5<sup>th</sup> November Mid-Term Holidays
- 6<sup>th</sup> Nov Change to Winter Uniform
- 13<sup>th</sup> Nov Parents' Day
- 6<sup>th</sup> Dec Christmas Concert for Kinder, Years 1, 2 and 3
- 20<sup>th</sup> Dec Christmas Concert for Years 4, 5 & 6
- 20<sup>th</sup> Dec Last day of First Term
- 7<sup>th</sup> January 2019 - Start of Second Term**

### **Donation**

We would like to remind you that our School's Policy is not to ask for a specific amount of money as a donation. The school relies entirely on your generosity. Preferably all donations are to be sent at the beginning of every term. Kindly send the donation in a sealed paper envelope, labelled with your child's name, class, donation and address it to Sr Giovannita Briffa, Head of School. Sr Giovannita will then issue a receipt in the next few days. We thank you in advance for your kind generosity and co-operation. May we remind you that the running of the school and the expenses incurred all depend on your donations.

**Email addresses**

Kindly note that all circulars and other details will be sent via email **only**. For this purpose and for updating our database, please fill in the form below and send it to the respective Assistant Heads by not later than **Tuesday 2<sup>nd</sup> October**. Please refrain from using Work email addresses and kindly check that mailboxes are not full.

Thanking you for all your co-operation, I remain,  
Yours faithfully

Sr Giovannita Briffa  
Head of School

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**Student's Details - Scholastic Year 2018 / 2019**  
**Kindly return form duly filled to your Assistant Head**

**Kinder Classes - Ms Lorraine vella**  
**Years 1, 2 and 3 - Ms Kathleen Caruana Salafia**  
**Years 4, 5 and 6 - Ms Giselle Cassar**

Name and Surname \_\_\_\_\_ Class \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Home Telephone Number: \_\_\_\_\_

Mother's Mobile Number \_\_\_\_\_ Father's Mobile Number \_\_\_\_\_

Other Telephone Number \_\_\_\_\_ Specify relation with child \_\_\_\_\_

Mother's Email address \_\_\_\_\_

Father's Email address \_\_\_\_\_

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**I have read the school policies from the school website and will abide by them.**

**Parent's Signature: \_\_\_\_\_**

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